FITTING GUIDE: 1.0 ASSEMBLING THE L FRAME

SUPPLIED IN THE BOX

(end of the frame boxes)

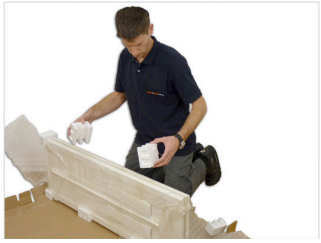
- **Frame screws** - For fixing the frame to the window
- **Hinge screws** - For final fixing of the hinges
- **Hinge packers** - For final adjustment if required
- **Hinge pins** - To connect the shutters together
- **Interlocking keys** - To connect the frame together
- **Touch up paint** - Just in case! *(Not supplied with MDF)*

TOOLS REQUIRED

(Not supplied)

- **Knife** – For unpacking
- **Hammer** - Inserting the interlocking frame keys
- **Pencil** - Marking the top of the frame

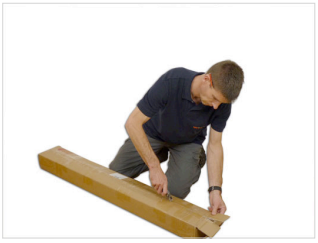
Step 1: Unpack the shutters



Each box is labelled with the room name or line number, the shutters are not labelled. Therefore, before unpacking, ensure each shutter box is in the correct room and paired with the appropriate frame box.

Then carefully unpack the shutters.

Step 2: Unpack the frame



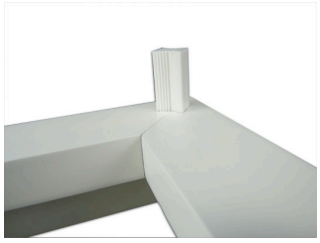
Carefully unpack the the shutter frame, you will find the hardware box at the end of this frame box, mind you do not to throw it away with the rubbish.

Remove the inserts strips from the frame and label them left/right/top/bottom as you go.

These strips can slide out on the Standard MDF frames and be lifted out on wooden frames.

You are now ready to assemble the frame.

Step 3: Assembling the frame



Frames are labelled left/right top/bottom on the ends of each mitred joint. Put a dust sheet down to protect the frames, lay the frame sections face down on the floor so they form the shape of your window and the mitres touch each other.

Hold a corner joint tightly together and push or gently hammer the interlocking key into place ensuring the mitre stays tight. Fit the keys in each corner of the frame, then turn the frame back over.

Mark an 'X' in pencil within the insert groove to indicate the top of the frame.

Take care when lifting the frame, support it and do not twist it.

Step 4: Panel feet - screws - wedges

Panel Feet - Push/hammer the panel feet into the bottom side stile of the two centre shutters or the stile opposite the hinges.

These plastic feet support the weight and help line up the panels within the shutter frame.
(Panel feet are pre-fitted on Standard MDF.)

Frame Screws - Insert the screws into the pre-drilled holes around the outer frame, ready for screwing.

Wedges - Place two wedges onto the window sill ready for fitting.

You are now ready to fit your shutters.